

State of Iowa
Board of Educational Examiners
 Licensure
 Grimes State Office Building
 400 E. 14th St.
 Des Moines, Iowa 50319-0147
 Phone 515/281-3245

Application for Behind the Wheel Driving Instructor Authorization

Instructions:

1. Attach official letter issued by the Iowa Department of Transportation certifying eligibility for the Behind the Wheel Driver Authorization. A fee of \$40 is required. (Do not send cash; send a check or money order made payable to the Board of Educational Examiners.
2. If you have not had a background check, you are required to submit a completed fingerprint packet, the fee for the background check is \$65.
3. Return this completed form with fees, fingerprint packet (if required), and letter from the DOT to the address above.
4. Please allow four weeks for processing.

Name changes require a photocopy of official legal documentation. **ALL FEES ARE NONREFUNDABLE.**
Incomplete applications will be void after 45 days.

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Evening Phone ()	Daytime Phone ()	Email Address	

I hereby give permission for the Board of Educational Examiners to conduct both an Iowa criminal history record check with the Division of Criminal Investigation and a national check through the Federal Bureau of Investigation. Any information maintained by the DCI or the FBI may be released as allowed by law.

Statement of Fraud: Fraud in procurement of a license or falsifying records for licensure purposes will constitute grounds for filing a complaint with the Iowa Board of Educational Examiners. If any answer is yes, please explain on a separate sheet of paper.

- a. Yes No PR Have you ever been convicted of a felony?
- b. Yes No PR Have you ever been convicted of a crime other than parking or speeding violations? (NOTE: Include all deferred judgments)
- c. Yes No Do you currently have any criminal charges pending against you?
- d. Yes No PR Have you ever had a founded report of abuse made against you?
- e. Yes No PR Have you ever had an education related license denied, revoked, or suspended?

I hereby affirm that the included information is accurate:

 Signature of Applicant
 Revised 4/11

 Date Signed