

Endorsement Analysis Request Form

Mail to:
Board of Educational Examiners - Licensure
 Grimes State Office Building
 400 E. 14th St.
 Des Moines, Iowa 50319-0147

For Office Use Only:

Form revised 3/15

This analysis request is for the state minimum requirements for each endorsement area.

I have included with this request form:

1. _____ \$60 non-refundable transcript evaluation fee for up to three endorsement areas checked below (made payable to the Board of Educational Examiners – do not send cash).
2. _____ Official transcripts. (Transcripts should be issued to you and included with this request. Do not send transcripts directly to our office.)

Note: We will not evaluate for the following endorsements: any special education area, coaching, content area specialist, counseling, driver's education, K-6 classroom teacher, pre-K-3, reading, and school teacher librarian. This service is only provided for teachers who hold an Iowa license.

Please allow four weeks for processing. **ALL FEES ARE NONREFUNDABLE.**

Applicant's Folder #	Social Security #	Date of Birth Month Day Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name <i>Name changes require official documentation.</i>	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Evening Phone ()	Daytime Phone ()	Email Address	

I request that you evaluate my transcripts for the following endorsement area(s). The fee is \$60 for up to three areas checked. Additional checks require an additional \$60 fee.

- | | |
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| <input type="checkbox"/> Agriculture 5-12 | <input type="checkbox"/> Mathematics (all areas) |
| <input type="checkbox"/> Art K-8 and 5-12 | <input type="checkbox"/> Middle School (at least two of the following content areas required: language arts, social studies, science, and mathematics) |
| <input type="checkbox"/> Business 5-12 All | <input type="checkbox"/> Music K-8 and 5-12 |
| <input type="checkbox"/> Early Childhood, Pre-K-K only | <input type="checkbox"/> Physical Education K-8 and 5-12 |
| <input type="checkbox"/> English as a Second Language K-12 | <input type="checkbox"/> Science (all areas) |
| <input type="checkbox"/> Family and Consumer Science 5-12 | <input type="checkbox"/> Social Studies (all areas) |
| <input type="checkbox"/> Foreign Language K-8 and 5-12 | <input type="checkbox"/> STEM (all areas) |
| <input type="checkbox"/> Health K-8 and 5-12 | <input type="checkbox"/> Engineering 5-12 |
| <input type="checkbox"/> Industrial Technology 5-12 | <input type="checkbox"/> Talented and Gifted K-12 |
| <input type="checkbox"/> Language Arts (all areas including speech/theatre and journalism) | |

 Signature of Applicant

 Date