

1 proposed decision to become the final decision of the Board unless an appeal is
2 taken by one of the parties within the time allowed by rule. **MOTION CARRIED**
3 **UNANIMOUSLY.**

1 Board Chair Peter Hathaway and DE Director Judy Jeffrey explained to those
2 present the reasons for the decision that Ms. Jeffrey now serve on both the
3 Board of Educational Examiners (BoEE) and the State Board of Education,
4 essentially the strong partnership and agreement needed between the BoEE
5 and the DE on how to move forward on a variety of issues. Statute, then,
6 requires Ms. Jeffrey to hold the position of Board Chair with the BoEE. Ms.
7 Jeffrey and BoEE Executive Director Dr. George Maurer, consequently, will
8 examine the responsibilities of the Board Chair, and some of the duties
9 performed by the Board Chair in the past will be assumed by the Vice-Chair,
10 following election of same. The Vice-Chair, therefore, will take a more
11 prominent role in some of the workings of the Board. Mr. Hathaway suggested
12 the possibility of an expanded role for the executive subcommittee in
13 shouldering some of the previous responsibilities of the Board Chair.
14 Increasing subcommittee membership from three to four, the number used in
15 Dr. Maurer's past experience, would also add balance to the subcommittee on
16 several counts. The subcommittee may take a general opportunity to examine
17 the roles of board members and possibly give individuals a little more
18 responsibility in the working of the Board. The restructuring resulting in a joint
19 effort of the BoEE and DE will communicate the collaborative partnership the
20 two bodies believe should exist between them. Ms. Jeffrey reaffirmed that the
21 BoEE is an independent board for licensure purposes, but for those matters on
22 which the BoEE and DE need to work together, the symbolic move of a closer
23 association is an important signal of unity to the profession and to
24 representatives of state government.

25
26 The Board reviewed briefly which board members were eligible for
27 reappointment and which ones' terms did not expire this year. Preliminary
28 contact on the matter has been made with the Governor's office.

29
30 Anita Westerhaus moved, with a second by Ying Ying Chen, to approve the
31 December 10, 2004, minutes, as distributed. **MOTION CARRIED**
32 **UNANIMOUSLY.**

1 Board Member Judy Jeffrey briefed the Board on the Title II Part A visit by
2 representatives of the U. S. Department of Education (USDE) about two weeks
3 prior. She said they come on a regular basis, and this one was an audit visit to
4 determine if Iowa was in compliance with the highly qualified teacher definition
5 under No Child Left Behind. One of the crucial issues is the issue of teacher
6 testing. Ms. Jeffrey believed the Iowa DE and the USDE have reached some
7 common ground. Many states do a “one test—one day—one score” method of
8 evaluation. Iowa wrestled with that approach in many different venues and did
9 not choose that method because of the number of performance assessments
10 that are already in place in Iowa throughout the practitioner preparation
11 programs and the basic skills inventory. Iowa’s gatekeeper approach is more
12 robust and deeper than a one-test measurement. Ms. Jeffrey said that the
13 USDE team tentatively agreed that if they can see a check mark in the content
14 area of the list of all the teacher preparation programs, and if there is
15 agreement on the assessment measures and consistency in the administration
16 of the content areas, the USDE will find that acceptable. The USDE
17 representatives must review this conclusion with the level of USDE authority
18 that oversees the letter of findings that will be sent to the Iowa DE as a result of
19 the visit. The practitioner preparation institutions have begun to put together a
20 work schedule by which they will proceed to make sure that this happens
21 within their institutions.

22
23 The USDE team disagreed with Iowa’s contention that all of its teachers are
24 highly qualified. Following clarification by Ms. Jeffrey and Administrative
25 Consultant Susan Fischer of the requirements in place, the team recommended
26 a rewrite of the Highly Objective Uniform State Standard of Evaluation
27 (HOUSSE) definition of how Iowa determines a highly qualified teacher in order
28 to achieve compliance.

29
30 Executive Director Dr. George Maurer complimented Ms. Jeffrey’s strong stance
31 of support in the beliefs and values of Iowa’s position with respect to the issues
32 under discussion with the USDE team and saw that as instrumental in their
33 apparent agreement on a different approach.

1 Ms. Jeffrey continued by stating that the good news is that the USDE has
2 reached a better understanding of how things work in Iowa and of how well
3 qualified Iowa teachers are. In response to a question from Board Member
4 John Aboud, Ms. Jeffrey said that it would be the State Board of Education's
5 job to correct the situation if a practitioner preparation institution would not be
6 line with state requirements. Replying to a question from Board Member Greg
7 Robinson, Ms. Jeffrey said that the Board will soon have to discuss how Iowa
8 will determine that an out-of-state individual is highly qualified.

9
10 Board Chair Peter Hathaway thanked, on behalf of the Board, the Iowa
11 Association of Colleges for Teacher Preparation (IACTE), the Iowa Association of
12 School Boards (IASB), the Iowa State Education Association (ISEA and the
13 School Administrators of Iowa (SAI) for their support in underwriting the cost of
14 refreshments at the legislative reception held at the Capitol the afternoon
15 before.

16
17 Board Member Ying Ying Chen told the Board that one of her first grade
18 teachers had posted her great-grandmother's 1931 teaching license beside her
19 own in the school. Ms. Chen circulated a copy of the teaching certificate.

20
21 Executive Director Dr. George Maurer first made brief mention of his testimony
22 before the Joint Education Appropriations Subcommittee in the Iowa
23 Statehouse, to which the Board would shortly recess. He thanked the DE's Lee
24 Tack and Roger Stirler for their assistance in formulating the budgetary
25 considerations he was to present to the legislators. In his first weeks on the
26 job, Dr. Maurer had introductory meetings with representatives of IACTE, IASB,
27 ISEA and SAI and several legislators. His message was that the Board is a
28 service group, here to help. If a constituent approaches any of them, referral
29 may be made to the Board Office, and staff will take care of it. Dr. Maurer met
30 with the professional staff, reviewed budget information with them, and was
31 appreciative of their input. He participated in meetings with the USDE
32 mentioned above. He anticipates discussion with the Board of its goals and
33 plans for future board retreats. Dr. Maurer advised board members to expect a

1 phone call from him, scheduled at their convenience, to visit with each of them
2 in the next few weeks about a couple of questions he has about the Board and
3 also about their philosophy, so that he can understand each one's perspective.
4

5 Board Chair Peter Hathaway noted that the Board had been invited by the
6 University of Northern Iowa (UNI) to hold the March 31 meeting on its campus,
7 and the Board needed to make a decision on that option.
8

9 Board Chair Peter Hathaway asked if there were any public comments. There
10 were none.
11

12 Assistant Attorney General and legal counsel to the Board Christie Scase
13 presented the Board an update on legal proceedings in two Board cases that
14 had been appealed in Iowa District Court.
15

16 Executive Director Dr. George Maurer briefed board members on what they
17 could expect to see at the meeting of the Joint Education Appropriations
18 Subcommittee in the Iowa Statehouse, before which he would shortly appear to
19 speak about the Board budget. He had a handout of the budget issues and of
20 the recommendations he was going to make. Revenues have not kept up with
21 expenses, and the Board no longer receives an appropriation. Dr. Maurer
22 wants the Board to keep all fees collected, to assume financial responsibility for
23 all staff positions, and to retain up to 10% of the fees for carryover purposes,
24 with any excess to be deposited into the General Fund.
25

26 The Board recessed from 9:10 a.m. to 10:39 a.m. and accompanied the
27 Executive Director to the Capitol.
28

29 Upon their return, the board members reviewed some of the budget data and
30 received from the BoEE Executive Director and DE Director information in
31 response to specific questions. Board Member William Haigh advised the Executive
32 Director to follow up on a request made by one of the senators. He said that when
33 a legislator asks about something, one should be sure to formally give a response.

1 The Board next voted on two simple sets of rules slated for adoption. Judy
2 Jeffrey moved, with a second by Anita Westerhaus, to adopt and file the
3 proposed change to Chapter 11 that would revise the reference in rule from
4 Chapter 12, which has been rescinded, to Chapter 25, which has replaced it.

5 **MOTION CARRIED UNANIMOUSLY.**

6
7 Jean Seeland moved, with a second by Ying Ying Chen, to adopt and file the
8 proposed change to Chapter 21 that would align Board rule with the change in
9 a Department of Transportation rule, which now requires a clear driving record
10 of the previous two years, instead of the previous four years. **MOTION**

11 **CARRIED UNANIMOUSLY.**

12
13 The Board then reviewed a licensure appeal case. Brian Carter moved, with a
14 second by William Haigh, that in **case number APP 04-04**, the Board not
15 initiate review of the proposed decision and allow the proposed decision to
16 become the final decision of the Board unless an appeal is taken by one of the
17 parties within the time allowed by rule. **MOTION CARRIED UNANIMOUSLY.**

18
19 Administrative Consultant Susan Fischer introduced Mary Ann Adams,
20 Consultant with the Bureau of Community Colleges and Career and Technical
21 Education. Ms. Adams addressed the Board on the need to update the wording
22 in the endorsements to reflect the national standards by which practitioners in
23 the field of family and consumer sciences (formerly home economics) now teach.
24 At the request of Board Chair Peter Hathaway, Assistant Attorney General and
25 legal counsel to the Board Christie Scase then summarized the administrative
26 rules process so that Ms. Adams would understand both the steps and the
27 timeline involved.

28
29 The Board expressed significant satisfaction in the legislative reception held the
30 afternoon before. Members made contact with key people and acquainted them
31 with the Board's work. Legislators seemed interested and responsive. Board
32 Chair Peter Hathaway once again expressed appreciation to the professional
33 organizations for their role in making the occasion a success. Board Member

1 Brian Carter requested that staff find out the number of the Board's pre-filed
2 bill, which should be non-controversial, and the committee to which it will be
3 referred, for ready reference to the legislators. Board Member William Haigh
4 advised Executive Director Dr. George Maurer to have a mechanism in place for
5 tracking the bill so that timelines are known and action taken accordingly. Mr.
6 Hathaway noted that the gathering was a step for the Board in achieving its
7 goal of broader exposure and visibility in the education community and "on the
8 hill."

9
10 The Board amended the agenda by next considering future board meeting
11 dates. The Board agreed to a board retreat on July 28-29, 2005, beginning
12 about 1 p.m. on Thursday and concluding Friday afternoon. The Board decided
13 not to accept the invitation of UNI to host the March 31 meeting and deferred to
14 a future board meeting a decision on any other proposed dates. Board
15 members expressed a continued preference for meetings to be held on Friday.

16
17 The Board recessed for lunch at 11:29 a.m. and reconvened at 12:29 p.m.

18
19 Licensure Consultant Dr. Gary Borlaug gave a presentation on the new
20 licensure system soon to be effected. He showed how the program can be used
21 by members of the public seeking licensure information on specific individuals
22 and by licensees seeking to renew their licenses or to update certain categories
23 of database information in their licensure records. Dr. Borlaug expected system
24 implementation by the end of the school year. Responding to a request from
25 Board Chair Peter Hathaway, Board Member Judy Jeffrey related that the new
26 system assists in bringing the state into compliance with No Child Left Behind
27 by its being a means of notification to parents of the qualifications of their
28 children's teachers. It is a school district's responsibility to notify parents that
29 their children's teachers are highly qualified, and a link from a school district's
30 webpage to that of the new system would facilitate delivery of that information.
31 The Iowa Access Funds financed the project.

1 The Board moved on to consider its most recent list of goals and priorities.
2 DE Director Judy Jeffrey summarized discussion by listing the three highest
3 priorities between January and July: to promote ethics, to deal with out-of-
4 state applicants for Iowa licensure and to work on the budget. July would be
5 soon enough to look once again at other goals and priorities. Board members
6 agreed.

7

8 Board Chair Peter Hathaway had board members look at revisions he had
9 made, following the December board meeting, to the Board Mission, Principles
10 and Actions document. They were satisfied with the changes and need not
11 review them again before the July board retreat.

12

13 The Board acknowledged that departing Board Members Peter Hathaway and
14 Anita Westhaus would attend their last meeting on March 31. Board Member
15 Jean Seeland expressed appreciation for Thursday afternoon's legislative
16 reception and thought that both it and Friday morning's attendance at the
17 subcommittee meeting were very good. They were growth opportunities for
18 board members.

19

20 There being no further business, Board Chair Peter Hathaway adjourned the
21 meeting at 1:49 p.m.