



1 be substantiated by the witnesses interviewed in the course of the investigation  
2 [and/or] the documents gathered in the course of the investigation, and the allegations  
3 may constitute a technical violation of the Board’s statute or administrative rules; the  
4 evidence before the Board indicates that the alleged violation was an isolated incident  
5 and that adequate steps have been taken to remedy the violation and to ensure that  
6 incidents of a similar nature do not occur in the future. The Board will not pursue  
7 formal disciplinary action in this matter. Roll call vote: Arnold – yes; Dutcher –  
8 abstain; Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes;  
9 Sullivan – yes; Wortmann – yes. **MOTION CARRIED.**

10  
11 Anne Sullivan moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
12 **159**, the Board find probable cause to establish a violation of the following provisions  
13 of the Code of Professional Conduct and Ethics, 282 IAC –Chapter 25.3(1)(e)(1) and  
14 25.3(6)(c), and order this case set for hearing. Roll call vote: Arnold – yes; Dutcher –  
15 abstain; Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes;  
16 Sullivan – yes; Wortmann – yes. **MOTION CARRIED.**

17  
18 Brenda Garcia moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
19 **134**, the Board find probable cause to establish a violation of the following provisions  
20 of the Code of Professional Conduct and Ethics, 282 IAC – Chapter 25.3(4)(b) and (e)  
21 and order this case set for hearing. Roll call vote: Arnold – yes; Dutcher – abstain;  
22 Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan –  
23 yes; Wortmann – yes. **MOTION CARRIED.**

24  
25 Anne Sullivan moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
26 **54**, the Board find probable cause to establish a violation of the following provisions of  
27 the Code of Professional Conduct and Ethics, 282 IAC – Chapter 25.3(4)(a) and (d),  
28 and order this case set for hearing. Roll call vote: Arnold – yes; Dutcher – abstain;  
29 Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan –  
30 yes; Wortmann – yes. **MOTION CARRIED.**

1 Mary K. Overholtzer moved, with a second by Anne Sullivan that in **case number 14-**  
2 **157**, the Board find probable cause to establish a violation of the following provisions  
3 of the Code of Professional Conduct and Ethics, 282 IAC – Chapter 25.3(7)(d), and  
4 order this case set for hearing. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia –  
5 yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes;  
6 Wortmann – yes. **MOTION CARRIED.** (Duane Magee left the room during the  
7 discussion of this case in closed session.)

8  
9 Anne Sullivan moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
10 **145**, the Board find that the evidence gathered in the investigation, including witness  
11 statements and the documentary evidence, does not substantiate the allegations in the  
12 complaint, and that the Board therefore lacks probable cause to proceed with this  
13 matter. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia – yes; Overholtzer – yes;  
14 Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes; Wortmann – yes.  
15 **MOTION CARRIED.**

16  
17 Brenda Garcia moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
18 **161**, the Board find that, although one or more of the allegations in the complaint may  
19 be substantiated by the witnesses interviewed in the course of the investigation  
20 [and/or] the documents gathered in the course of the investigation, and the allegations  
21 may constitute a technical violation of the board’s statute or administrative rules; the  
22 evidence before the board indicates that the alleged violation was an isolated incident  
23 and that adequate steps have been taken to remedy the violation and to ensure that  
24 incidents of a similar nature do not occur in the future. The Board will not pursue  
25 formal disciplinary action in this matter. Roll call vote: Arnold – yes; Dutcher –  
26 abstain; Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes;  
27 Sullivan – yes; Wortmann – yes. **MOTION CARRIED.**

28  
29 Anne Sullivan moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
30 **133**, the Board find probable cause to establish a violation of the following provisions  
31 of the Code of Professional Conduct and Ethics, 282 IAC – Chapter 25.3(5)(a)(3), and  
32 order this case set for hearing. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia –

1 yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes;  
2 Wortmann – yes. **MOTION CARRIED.**

3

4 Mary K. Overholtzer moved, with a second by Brenda Garcia, that in **case number 14-**  
5 **146**, the Board find probable cause to establish a violation of the following provisions  
6 of the Code of Professional Conduct and Ethics, 282 IAC – Chapter 25.3(6)(m), and  
7 order this case set for hearing. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia –  
8 yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes;  
9 Wortmann – yes. **MOTION CARRIED.**

10

11 Brenda Garcia moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
12 **106**, the Board accept the Respondent’s waiver of hearing and voluntary surrender  
13 and that the Board issue an order permanently revoking the Respondent’s license with  
14 no possibility of reinstatement. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia  
15 – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan –  
16 recused; Wortmann – yes. **MOTION CARRIED.**

17

18 Anne Sullivan moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
19 **20**, the Board accept the stipulation and settlement submitted by the parties, and  
20 issue an Order incorporating the agreement of the parties and imposing the agreed  
21 upon sanction. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia – yes;  
22 Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes;  
23 Wortmann – yes. **MOTION CARRIED.**

24

25 Brenda Garcia moved, with a second by Mary K. Overholtzer, that in **case number 14-**  
26 **105**, the Board accept the stipulation and settlement submitted by the parties, and  
27 issue an Order incorporating the agreement of the parties and imposing the agreed  
28 upon sanction. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia – yes;  
29 Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes;  
30 Wortmann – yes. **MOTION CARRIED.** (Duane Magee left the room during the  
31 discussion of this case in closed session.)

32

1 Anne Sullivan moved, with a second by Brenda Garcia, that in **case number 14-38**,  
2 the Board accept the stipulation and settlement submitted by the parties, and issue  
3 an Order incorporating the agreement of the parties and imposing the agreed upon  
4 sanction. Roll call vote: Arnold – yes; Dutcher – abstain; Garcia – yes; Overholtzer –  
5 recused; Pattee – yes; Prescott – yes; Schoening – yes; Sullivan – yes; Wortmann – yes.  
6 **MOTION CARRIED.**

7  
8 Mary K. Overholtzer moved, with a second by Anne Sullivan, that in **case number 14-**  
9 **60**, the Board accept the stipulation and settlement submitted by the parties, and  
10 issue an Order incorporating the agreement of the parties and imposing the agreed  
11 upon sanction. Roll call vote: Arnold – yes; Dutcher – yes; Garcia – yes; Overholtzer –  
12 yes; Pattee – yes; Prescott – yes; Schoening – recused; Sullivan – yes; Wortmann – yes.  
13 **MOTION CARRIED.** (Duane Magee left the room during the discussion of this case in  
14 closed session.)

15  
16 Anne Sullivan moved, with a second by Brenda Garcia, that in **case number 14-94**,  
17 the Board accept the stipulation and settlement submitted by the parties, and issue  
18 an Order incorporating the agreement of the parties and imposing the agreed upon  
19 sanction. **MOTION CARRIED UNANIMOUSLY.**

20  
21 Mary K. Overholtzer moved, with a second by Brenda Garcia, that in **case number 14-**  
22 **26, In the Matter of Renae Hindman**, the Board adopt the proposed decision as its  
23 final decision, and issue an order incorporating the proposed decision and denying  
24 oral argument. **MOTION CARRIED UNANIMOUSLY.** (Renner Walker left the room  
25 during the discussion of this case in closed session.)

26  
27 Anne Sullivan moved, with a second by Brenda Garcia, to extend the 180-day  
28 deadline for issuance of the final decision in **case number 14-118**, based upon the  
29 amount of time needed to complete the investigation. Roll call vote: Arnold – yes;  
30 Dutcher – yes; Garcia – yes; Overholtzer – yes; Pattee – yes; Prescott – yes; Schoening  
31 – yes; Sullivan – yes; Wortmann – recused. **MOTION CARRIED.**

32

1 Mary K. Overholtzer moved, with a second by Brenda Garcia, to extend the 180-day  
2 deadline for issuance of the final decision in **case number 14-119**, based upon the  
3 amount of time needed to complete the investigation. **MOTION CARRIED**  
4 **UNANIMOUSLY.**

5  
6 Anne Sullivan moved, with a second by Andy Pattee, to approve the closed session  
7 minutes for January 15, 2015. **MOTION CARRIED UNANIMOUSLY.**

8  
9 Board Member Reports:

10 Richard Wortmann attended the first half of an Ethics for Educators course and he'll  
11 take the second half in a couple of weeks. Everyone who had attended was very  
12 involved in the course.

13  
14 Anne Sullivan attended the Council of the Great City Schools Human Resources  
15 Meeting. It was interesting to talk about the commonalities of larger districts and  
16 being able to find talent. Also discussed were alternative pathways to teaching and  
17 leadership. Dr. Sullivan is also serving on a task force regarding licensing  
18 requirements and to see what other states are doing regarding recruiting a more  
19 diverse population into teaching and leadership.

20  
21 Phil Wise provided a legislative update.

22  
23 Executive Director's Report

24 Executive Director Magee reviewed the financial report.

25  
26 Executive Director Magee and Richard Wortmann continue to work on planning for the  
27 upcoming board retreat and meeting on June 18-19, 2015, in Ottumwa. Board  
28 members were asked to email retreat topics to Mr. Magee.

29  
30 Mr. Magee updated the Board on the National Association of State Directors of Teacher  
31 Education and Certification (NASDTEC) board meeting and Ted Andrews Winter  
32 Symposium (Sharing the Leadership for Improved Student Learning) that he attended  
33 February 4-8, 2015, in San Diego.

1 The next NASDTEC event will be the annual conference in June held in Portland,  
2 Oregon. Board members Laura Stevens, Sara Arnold and Brad Buck are invited to  
3 attend the June conference.

4  
5 NASDTEC issued a press release regarding the Model Code of Educator Ethics. Public  
6 comment from stakeholders is now being solicited for the draft of the first-ever Model  
7 Code of Educator Ethics (MCEE) sponsored by NASDTEC. Comment will be gathered  
8 on the NASDTEC website at [www.nasdtec.net](http://www.nasdtec.net) through March 2, 2015.

9  
10 Communication from the Public:

11 None.

12  
13 Stakeholder Presentation

14 The presentation by Ron Thorpe, Executive Director of the National Board of  
15 Professional Teaching Standards, and Sarah Wessling, English Teacher at Johnston  
16 HS and 2010 National Teacher of the Year, was cancelled. Mr. Thorpe was unable to  
17 attend due to health reasons. The presentation will be rescheduled sometime in the  
18 near future.

19  
20 Rules:

21 Adopt:

22 None.

23  
24 ARRC Review Pending:

25 IAC 282 Chapter 14 – Special Education Endorsement Requirements (1602C)

26 IAC 282 Chapter 13.17(4) Military Exchange License (1723C)

27 Ethics training as a requirement for renewal – filing for notice of intended action is  
28 postponed pending additional information and stakeholder input.

29  
30 Notice:

31 Andy Pattee moved, with a second by Anne Sullivan, to file under notice of intended  
32 action, the proposed changes to Chapter 12 – Fees. **MOTION CARRIED**

33 **UNANIMOUSLY.**

1 Jay Prescott moved, with a second by Andy Pattee, to file under notice of intended  
2 action, the proposed changes to Chapter 13 – Teacher Licenses and Endorsements.

3 **MOTION CARRIED UNANIMOUSLY.**

4  
5 Sara Arnold moved, with a second by Dan Dutcher, to file under notice of intended  
6 action, the proposed changes to Chapters 22, 17 and 13 – Career and Technical  
7 changes for clarification. **MOTION CARRIED UNANIMOUSLY.**

8  
9 Anne Sullivan moved, with a second by Sara Arnold, to file under notice of intended  
10 action, the proposed change to Chapter 23 – Behind-the-wheel authorization  
11 classroom instruction. **MOTION CARRIED UNANIMOUSLY.**

12  
13 Items for Discussion:

14 None.

15  
16 Petitions for Waiver:

17 Andy Pattee moved, with a second by Mary K. Overholtzer, that in **PFW 15-02 Kathi**  
18 **Dian Berry**, the Board deny the wavier. Reasons for denying: Ms. Berry holds a  
19 substitute authorization that was issued in 2012 after the Board granted a waiver of  
20 the requirement that an applicant for a substitute authorization must have a  
21 bachelor’s degree from a regionally accredited institution. Ms. Berry had provided  
22 verification of a bachelor’s degree from Barclay College, which is not regionally  
23 accredited. Her authorization expired on January 23, 2015. On January 4, 2015, Ms.  
24 Berry submitted an application to renew her substitute authorization. She provided  
25 evidence of credit obtained from Barclay College. The application was denied because  
26 Barclay College is not an approved renewal credit provider. The Board found that  
27 enforcement of the rule would not present an undue hardship. Approved renewal  
28 credits are readily available through such agencies as the AEA system and ISEA, and  
29 typically are much less expensive than college credits. The approved providers in Iowa  
30 offer a large number of online and self-paced courses. Additionally, these approved  
31 renewal providers offer courses that are specifically related to best practices in  
32 education, while the credits Ms. Berry submitted were not related to education or an  
33 endorsement area. It is the intent of renewal credits to further the skill level of the  
34 practitioner to better serve in their licensed area. The Board has granted waivers in

1 the past for initial issuance of the substitute authorization to candidates who have  
2 completed a degree program at an institution that is not regionally accredited.  
3 However, none of the past waivers cited in Ms. Berry’s petition pertained to renewal  
4 credits for the substitute authorization. To date, the Board has not granted a waiver  
5 of the rule requiring that renewal credits for a substitute authorization come from an  
6 approved program. Granting the waiver under these circumstances could cause  
7 prejudice to the rights of others who are required to verify approved renewal credits.

8 **MOTION CARRIED UNANIMOUSLY.**

9  
10 Reports/Approvals

11 The Board reviewed the Semi-Annual Waiver Report and the Home Base Iowa  
12 Licensing Rule Report prepared by Darcy Lane.

13  
14 Anne Sullivan moved, with a second by Mary K. Overholtzer, that the BoEE staff move  
15 ahead in researching the licensure renewal for mandatory/non-mandatory trainings  
16 and state level activities as meeting the requirements for licensure renewal.

17 **MOTION CARRIED UNANIMOUSLY.**

18  
19 There being no further business, Sara Arnold moved, with a second by Erin Schoening  
20 to adjourn the meeting. Meeting adjourned at 11:30 a.m. **MOTION CARRIED**

21 **UNANIMOUSLY.**