

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS
Grimes State Office Building – 400 E.14th St.
Second Floor State Board Room
Des Moines, IA 50319-0147

August 9, 2012
(amended 08.06.12)

BOARD RETREAT AGENDA
Times are approximate

9:00 a.m.

Call Meeting to Order

9:05 a.m.

Approve the Agenda

9:05 – 11:30 a.m.

Discussion Topics

- **Vision – Blueprint - Role of DE and BoEE**
How does it affect our work as a board?
- **DiSC Training**
- **Online instructor – all venues**
- **Where are we going with ethics?**
- **Extend 30-day wait after graduation**
- **Higher ed. connection – way to talk to higher ed.**
- **Meet with Regents**
- **Visit with IACTE**
- **Meeting with State Board**
- **Board Goals for FY 13**

11:30 a.m. – 12 noon

Lunch for board members (Room B50)

12:00 – 4:00 p.m.

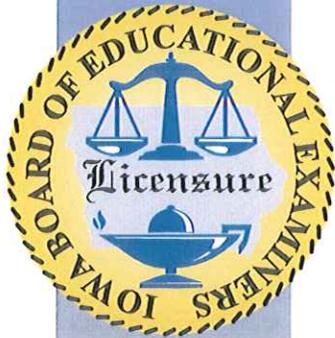
Resume Discussion

4:00 p.m.

Recess until 9:00 a.m. Friday, August 10, 2012

**Professional Practices Committee will meet following
the Board Recess (4:15 – 6:00 p.m.)**

Dinner at Latin King (6:30 p.m.)



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August 10, 2012
(amended 08.07.12)

AGENDA
Times are approximate

- | | |
|------------|---|
| 9:00 a.m. | 1. Call Meeting to Order |
| 9:05 a.m. | 2. Approve the Agenda (Tab A) |
| 9:10 a.m. | 3. Consent Agenda <ul style="list-style-type: none">• Minutes of June 22, 2012 Board Meeting (Tab B) |
| 9:15 a.m. | 4. Professional Practices - Licensee Discipline – Closed Session – <u>Board members only</u> (roll call) |
| 10:30 a.m. | 5. Open Session – Results of closed session announced <ul style="list-style-type: none">a. Approve closed session minutes |
| 10:45 a.m. | 6. Communications <ul style="list-style-type: none">a. Board Reportsb. Public Commentc. Executive Director's Report |
| 11:00 a.m. | 7. Rules [Iowa Administrative Code – Chapter 282 (272)] <ul style="list-style-type: none">a. Adopt [None]
b. Notice<ul style="list-style-type: none">1. IAC 282 — Amend Chapter 19.7(1) Renewal of Administrator Licenses (Tab C)2. IAC 282 – Amend Chapter 13.28 (17) Science (Tab D)
c. Items for Discussion<ul style="list-style-type: none">1. IAC 282—Amend Chapter 18 Issuance of Administrator Licenses and Endorsements (Tab E)2. New testing requirements for teacher prep. students3. IAC 282 – Amend Chapter 22.5 Preliminary Native Language Teaching Authorization (Tab F) |
| 11:20 a.m. | 8. Waiver(s) [None] |

- 11:30 a.m. 9. **Reports / Approvals**
1. Communication Plan Report – Geri McMahon
 2. Legislative Report – Beth Myers
 3. Board Goals for FY 13
 4. Amend Board Meeting Calendar for FY 13
 5. Continue Discussion on Thursday’s topics, if needed
- 12 noon 10. **Pending litigation – Closed session pursuant to Iowa Code section 21.5(1)(c) to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would likely be prejudicial or disadvantage the position of the Board in that litigation. Board members only (roll call)**
- 12:15 p.m. 11. **Open Session**
- 12:20 p.m. 12. **Adjournment**
- Lunch on your own**

1 Oscar Ortiz moved, with a second by Tammy Duehr, that the Board go into closed
2 session for the purposes of discussing whether to initiate licensee disciplinary
3 proceedings and discussing the decision to be rendered in a contested case, pursuant
4 to Iowa Code sections 21.5(1)(d) and 21.5(1)(f). Roll call vote: Duehr – yes; Glass –
5 yes; Mickelson – yes; Ortiz – yes; Overholtzer – yes; Smith – yes; Stevens – yes; Trueg –
6 yes. **MOTION CARRIED.**

7

8 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 11-92**, the
9 Board finds probable cause to establish a violation of the following provisions of the
10 Code of Professional Conduct and Ethics, 282 IAC 25.3(1) b (1), and order this case
11 set for hearing. Roll call vote: Duehr – yes; Glass – yes; Mickelson – yes; Ortiz – yes;
12 Overholtzer – yes; Smith – recused; Stevens – yes; Trueg – yes. **MOTION CARRIED.**

13

14 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 12-33**, the
15 Board finds that the evidence gathered in the investigation, including witness
16 statements and the documentary evidence, does not substantiate the allegations in the
17 complaint, and that the Board therefore lacks probable cause to proceed with this
18 matter. **MOTION CARRIED UNANIMOUSLY.**

19

20 Oscar Ortiz moved, with a second by Tammy Duehr, that in **case number 12-34**, the
21 Board find that, although one or more of the allegations in the complaint may be
22 substantiated by the witnesses interviewed in the course of the investigation [and/or]
23 the documents gathered in the course of the investigation, and the allegations may
24 constitute a technical violation of the Board’s statute or administrative rules; the
25 evidence before the Board indicates that (1) the alleged violation was an isolated
26 incident, (2) adequate steps have been taken to remedy the violation and to ensure
27 that incidents of a similar nature do not occur in the future. The Board will not pursue
28 formal disciplinary action in this matter. **MOTION CARRIED UNANIMOUSLY.**

29

30 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 12-36**, the
31 Board finds that the evidence gathered in the investigation, including witness

1 statements and the documentary evidence, does not substantiate the allegations in the
2 complaint, and that the Board therefore lacks probable cause to proceed with this
3 matter. **MOTION CARRIED UNANIMOUSLY.**

4
5 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 12-38**, the
6 Board finds that the evidence gathered in the investigation, including witness
7 statements and the documentary evidence, does not substantiate the allegations in the
8 complaint, and that the Board therefore lacks probable cause to proceed with this
9 matter. **MOTION CARRIED UNANIMOUSLY.**

10
11 Oscar Ortiz moved, with a second by Tammy Duehr, that in **case number 12-39**, the
12 Board finds that the evidence gathered in the investigation, including witness
13 statements and the documentary evidence, does not substantiate the allegations in the
14 complaint, and that the Board therefore lacks probable cause to proceed with this
15 matter. **MOTION CARRIED UNANIMOUSLY.**

16
17 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 12-40**, the
18 Board find probable cause to establish a violation of the following provisions of the
19 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) 1, and order this case set
20 for hearing. Roll call vote: Duehr – yes; Glass – no; Mickelson – yes; Ortiz – yes;
21 Overholtzer – yes; Smith – no; Stevens – yes; Trueg – yes. **MOTION CARRIED.**

22
23 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 12-41**, the
24 Board find probable cause to establish a violation of the following provisions of the
25 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) 1, and order this case set
26 for hearing. **MOTION CARRIED UNANIMOUSLY.**

27
28 Oscar Ortiz moved, with a second by Tammy Duehr, that in **case number 12-42**, the
29 Board find probable cause to establish a violation of the following provisions of the
30 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) c and order this case set for
31 hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 09-02**, the
2 Board accept the stipulation and settlement submitted by the parties, and issue an
3 Order incorporating the agreement of the parties and imposing the agreed upon
4 sanction. **MOTION CARRIED UNANIMOUSLY.**

5
6 Oscar Ortiz moved, with a second by Tammy Duehr, that in **case number 11-90**, the
7 Board accept the stipulation and settlement submitted by the parties, and issue an
8 Order incorporating the agreement of the parties and imposing the agreed upon
9 sanction. **MOTION CARRIED UNANIMOUSLY.**

10
11 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 11-99**, the
12 Board accept the stipulation and settlement submitted by the parties, and issue an
13 Order incorporating the agreement of the parties and imposing the agreed upon
14 sanction. **MOTION CARRIED UNANIMOUSLY.**

15
16 Tammy Duehr moved, with a second by Oscar Ortiz, that the Board not initiate review
17 of the proposed decision in **case number APP 12-02, In the Matter of Charles**
18 **Young**, and allow the proposed decision to become the final decision of the Board
19 unless an appeal is taken by one of the parties within the time allowed by rule.
20 **MOTION CARRIED UNANIMOUSLY.** (Julie Bussanmas, Assistant Attorney General,
21 George Maurer, Executive Director, and Jim McNellis, Investigator, did not participate
22 in the discussion of this case.)

23
24 Oscar Ortiz moved, with a second by Tammy Duehr, that the Board not initiate review
25 of the proposed decision in **case number APP 12-03, In the Matter of David**
26 **Reisner**, and allow the proposed decision to become the final decision of the Board
27 unless an appeal is taken by one of the parties within the time allowed by rule.
28 **MOTION CARRIED UNANIMOUSLY.** (Julie Bussanmas, Assistant Attorney General,
29 George Maurer, Executive Director, Beth Myers, Attorney/Investigator and Jim
30 McNellis, Investigator, did not participate in the discussion of this case.)

1 Oscar Ortiz moved, with a second by Tammy Duehr, that the Board not initiate review
2 of the proposed decision in **case numbers 11-45 and 11-48, In the Matter of Terry**
3 **Eisenbarth**, and allow the proposed decision to become the final decision of the Board
4 unless an appeal is taken by one of the parties within the time allowed by rule.

5 **MOTION CARRIED UNANIMOUSLY.** (Julie Bussanmas, Assistant Attorney General,
6 George Maurer, Executive Director, Beth Myers, Attorney/Investigator and Jim
7 McNellis, Investigator, did not participate in the discussion of this case.)

8
9 Oscar Ortiz moved, with a second by Marianne Mickelson, that the Board not initiate
10 review of the proposed decision in **case number 11-86, In the Matter of Robert**
11 **Burke**, and allow the proposed decision to become the final decision of the Board
12 unless an appeal is taken by one of the parties within the time allowed by rule. Roll
13 call vote: Duehr – recused; Glass – yes; Mickelson – yes; Ortiz – yes; Overholtzer – yes;
14 Smith – yes; Stevens – yes; Trueg – yes. **MOTION CARRIED.** (Julie Bussanmas,
15 Assistant Attorney General, George Maurer, Executive Director and Jim McNellis,
16 Investigator, did not participate in the discussion of this case.)

17
18 Oscar Ortiz moved, with a second by Tammy Duehr, that the Board not initiate
19 review of the proposed decision in **case number APP 12-04, In the Matter of Carl**
20 **Fenceroy, Jr.**, and allow the proposed decision to become the final decision of the
21 Board unless an appeal is taken by one of the parties within the time allowed by rule.
22 **MOTION CARRIED UNANIMOUSLY.** (Julie Bussanmas, Assistant Attorney General,
23 George Maurer, Executive Director and Jim McNellis, Investigator, did not participate
24 in the discussion of this case.)

25
26 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 11-**
27 **61, In the Matter of Frederick Bindner**, the Board accept the proposed
28 decision with the following modifications, under Decision and Order on page 14,
29 line 3, strike one (1) and insert two (2). **MOTION CARRIED UNANIMOUSLY.**
30 (Beth Myers, Attorney/Investigator and Jim McNellis, Investigator, did not
31 participate in the discussion of this case.)

1 Tammy Duehr moved, with a second by Oscar Ortiz, to extend the 180-day deadline
2 for issuance of the final decision in case number 12-01, based upon the
3 extraordinary amount of time needed to complete an investigation of this complexity.
4 **MOTION CARRIED UNANIMOUSLY.**

5

6 Oscar Ortiz moved, with a second by Tammy Duehr, to extend the 180-day deadline
7 for issuance of the final decision in case number 12-05, based upon the
8 extraordinary amount of time needed to complete an investigation of this complexity.
9 **MOTION CARRIED UNANIMOUSLY.**

10

11 Tammy Duehr moved, with a second by Oscar Ortiz, to extend the 180-day deadline
12 for issuance of the final decision in case number 12-06, based upon the
13 extraordinary amount of time needed to complete an investigation of this complexity.
14 **MOTION CARRIED UNANIMOUSLY.**

15

16 Oscar Ortiz moved, with a second by Tammy Duehr, to extend the 180-day deadline
17 for issuance of the final decision in case number 12-07, based upon the
18 extraordinary amount of time needed to complete an investigation of this complexity.
19 **MOTION CARRIED UNANIMOUSLY.**

20

21 Tammy Duehr moved, with a second by Oscar Ortiz, to extend the 180-day deadline
22 for issuance of the final decision in case number 12-08, based upon the
23 extraordinary amount of time needed to complete an investigation of this complexity.
24 **MOTION CARRIED UNANIMOUSLY.**

25

26 Oscar Ortiz moved, with a second by Tammy Duehr, to extend the 180-day deadline
27 for issuance of the final decision in case number 12-14, based upon the difficulty in
28 locating the respondent. **MOTION CARRIED UNANIMOUSLY.**

29

30 Tammy Duehr moved, with a second by Oscar Ortiz, to extend the 180-day deadline
31 for issuance of the final decision in case number 12-16, based upon delay in the

1 investigation due to request for continuance by the respondent. **MOTION CARRIED**
2 **UNANIMOUSLY.**

3
4 Oscar Ortiz moved, with a second by Tammy Duehr, to extend the 180-day deadline
5 for issuance of the final decision in **case number 12-17**, based upon delay in the
6 investigation due to request for continuance by the complainant. **MOTION**
7 **CARRIED UNANIMOUSLY.**

8
9 Tammy Duehr moved, with a second by Oscar Ortiz, to approve the closed session
10 minutes of May 4, 2012. **MOTION CARRIED UNANIMOUSLY.**

11
12 **Board Reports:**

13 Tammy Duehr taught the ethics course in Dubuque to 20 participants in the eastern
14 Iowa area.

15
16 **Public Comment:**

17 No public comment.

18
19 **Executive Director's Report:**

20 Dr. Maurer reviewed the financial report. In the past 11 months, 5 of those months
21 have been in deficit spending. The dollars coming in in the past that generated the
22 carryover is not as much as it used to be. This is because over the last seven years,
23 expenditures increased. Dr. Maurer recommended that in January or February of
24 2013, the Board consider having a discussion regarding a fee increase. And, notifying
25 practitioners at least 4-6 months prior, that there will be a fee increase, if the Board
26 determines an increase is necessary.

27
28 **Rules:**

29 Carol Trueg moved, with a second by Marianne Mickelson, to file under Notice of
30 Intended Action, proposed changes to Chapter 13.28 Mathematics. **MOTION**
31 **CARRIED UNANIMOUSLY.**

1 Laura Stevens moved, with a second by Jason Glass, to file under Notice of Intended
2 Action, proposed changes to Chapter 13.28(17) Science. **MOTION CARRIED**
3 **UNANIMOUSLY.**

4
5 Carol Trueg moved, with a second by Laura Stevens, to file under Notice of Intended
6 Action, proposed changes to Chapter 13.26(4) Elementary Classroom Teacher-HQT.
7 **MOTION CARRIED UNANIMOUSLY.**

8
9 Marianne Mickelson moved, with a second by Tammy Duehr, to file under Notice of
10 Intended Action, proposed changes to Chapter 14.2(4) and 14.2(6) Special Education.
11 **MOTION CARRIED UNANIMOUSLY.**

12
13 **Items for Discussion:**

14 The proposed changes to Chapter 19.7(1) Renewal of Administrator Licenses were
15 discussed and will move forward to Notice.

16
17 **Petitions for Waiver:**

18 Mary K. Overholtzer moved, with a second by Carol Trueg, that in **PFW 12-07**, Mike
19 Matson, the Board grant the Petition for Waiver. Reasons for granting: On May 4,
20 2012, the Board denied the waiver from the existing standard to issue a career and
21 technical license, contained in 282 IAC ch. 17 and recommended petitioning for a
22 waiver allowing the issuance of Class A license to allow Mr. Matson one year to
23 complete the necessary history and philosophy (foundations) of career and technical
24 education class. In Ch.13 of the Board of Educational Examiners' rules, there is an
25 option for an extension of an expired teaching license. This chapter covers licenses
26 such as the standard and master educator teaching licenses. The rules for career and
27 technical licenses are included in Ch. 17. However, there is no rule for an extension
28 of an expired provisional career and technical license in Ch. 17. Thus, the Board is
29 asked to utilize the rule in Ch. 13 and apply it to the career and technical licenses
30 referenced in Ch. 17. Based upon these considerations, the Board concludes that
31 Mr. Matson, has provided sufficient documentation to meet the criteria for granting of
32 a waiver from the existing standard to issue a one year extension of the career and
33 technical license, contained in 282 IAC Ch. 17. **MOTION CARRIED UNANIMOUSLY.**

1 Carol Trueg moved, with a second by Tammy Duehr, that in **PFW 12-08**, Alan Hartley,
2 the Board deny the Petition for Waiver. Reasons for denial: Mr. Hartley has had only
3 one year of recent teaching experience. His experience as a Residence Hall Director
4 does not align with the Iowa Teaching Standards, his duties aligned more with
5 administrative responsibilities. Based upon these considerations, the Board
6 concludes that Mr. Hartley, has not provided sufficient documentation to meet the
7 criteria for granting of a waiver from third year requirements of teaching experience in
8 order to be issued an Initial Administrative License, contained in 282 IAC Ch. 18.

9 **MOTION CARRIED UNANIMOUSLY.**

10
11 Carol Trueg moved, with a second by Marianne Mickelson, that in **PFW 12-09**, Maike
12 DeMaria, the Board grant the Petition for Waiver. Reasons for granting: Ms.
13 DeMaria's baccalaureate degree was completed through an institution accredited by
14 the Accrediting Commission of the Distance Education and Training Council so it is a
15 national accrediting agency. This accrediting agency is recognized by the US
16 Department of Education and has been designated as Servicemembers Opportunity
17 College which functions in cooperation with the Department of Defense and the
18 Military Services to help meet higher education needs of service members. A
19 substitute authorization can be granted to individuals who have no baccalaureate
20 degree if they have a paraeducator certificate. We accept equivalent degrees when an
21 out of country applicant submits a credential evaluation report. The credential service
22 indicates the BA degree is the equivalent of a BA in the US but does not verify if the
23 degree is equivalent to a degree from a regionally accredited college. The Board
24 concludes that Ms. DeMaria, has provided sufficient documentation to meet the
25 criteria for granting of a waiver from the existing standard to issue a substitute
26 authorization, contained in 282 IAC ch. 22. **MOTION CARRIED UNANIMOUSLY.**

27
28 Laura Stevens moved, with a second by Marianne Mickelson, that in **PFW 12-10**, Rita
29 Alspach, the Board grant the Petition for Waiver. Reasons for granting: Ms.
30 Alspach's baccalaureate degree was completed through an institution accredited by
31 the "Association for Biblical Higher Education." A substitute authorization can be
32 granted to individuals who have no baccalaureate degree if they have a paraeducator
33 certificate. We accept equivalent degrees when an out of country applicant submits a

1 credential evaluation report. The credential service indicates the BA degree is the
2 equivalent of a BA in the US but does not verify if the degree is equivalent to a degree
3 from a regionally accredited college. The Board concludes that Ms. Alspach, has
4 provided sufficient documentation to meet the criteria for granting of a waiver from the
5 existing standard to issue a substitute authorization, contained in 282 IAC ch. 22.

6 **MOTION CARRIED UNANIMOUSLY.**

7
8 Carol Trueg moved, with a second by Laura Stevens, that in **PFW 12-11**, Tami
9 Cottrell, the Board deny the Petition for Waiver. Reasons for denial: The provisional
10 career and technical license is a five year license that allows the person to teach while
11 completing one course per year of the license. Thus, there was ample time to complete
12 the requirements. The courses may be completed at a rate of one per year which also
13 would help the financial hardship. However, knowledge and skills could be gained by
14 completing the education classes to enhance Ms. Cottrell's performance as a teacher.
15 In Ch.13 of the Board of Educational Examiners' rules, there is an option for an
16 extension of an expired teaching license. This chapter covers licenses such as the
17 standard and master educator teaching licenses. The rules for career and technical
18 licenses are included in Ch. 17. However, there is no rule for an extension of an
19 expired provisional career and technical license in Ch. 17. Thus, the Board is asked
20 to utilize the rule in Ch. 13 and apply it to the career and technical licenses referenced
21 in Ch. 17. The Board concludes that the Petitioner, Tami Cottrell, had adequate
22 notification of required course work, and time to complete requirements. Therefore,
23 she has not provided sufficient documentation to meet the criteria for granting of a
24 waiver from the required course work for a career and technical license contained in
25 282 IAC Ch. 17. The Petition for Waiver is DENIED. **MOTION CARRIED**

26 **UNANIMOUSLY.** In addition, Carol Trueg moved, with a second by Laura Stevens,
27 that the Board grant Ms. Cottrell a one year extension of the provisional Career and
28 Technical license in order to provide her the time to complete the coursework.

29 Reasons for granting the extension: Based upon all of the above considerations, the
30 Board concludes that the Petitioner, Tami Cottrell, has provided sufficient
31 documentation to meet the criteria for granting of a waiver from the existing standard
32 to issue a one year extension of the career and technical license, contained in 282 IAC
33 Ch. 13. **MOTION CARRIED UNANIMOUSLY.**

1 **Reports/Approvals**

2 Report on Teacher Candidates: Dr. Maurer reviewed the annual report of teacher
3 candidates by endorsement that was developed by the DE.

4
5 Proposed Budget for FY 13: Dr. Maurer reviewed the budget. The budget is based on
6 25,000 licenses issued but we have been issuing almost 27,000-29,000. The budget
7 amount brought forward to FY 13 will be \$1,150,000.

8
9 August Retreat: The Board recommended topics for discussion at the retreat
10 scheduled for August 9, 2012.

11
12 NASDTEC Conference Report: Laura Stevens reported to the Board regarding her
13 attendance at the NASDTEC conference in Baltimore on June 3-5. Topics covered at
14 the conference included: teacher effectiveness, teacher training, what other states are
15 doing, how other standards' boards operate, teacher preparation, tying teacher
16 evaluation to test scores, competency-based teacher evaluation, teacher performance
17 assessment. Beth Myers also attended the conference and reported that NASDTEC
18 will have a new executive director beginning in July. The conference was fairly well
19 attended. The NASDTEC Professional Practices Committee will meet in Cincinnati
20 October 17-19, 2012, for their conference. The agenda is posted on the NASDTEC
21 website.

22
23 STEM Conference Report: Mary Lou Nosco reported to the Board that she and Susan
24 Fischer attended the STEM conference representing the BoEE. They found it to be an
25 exciting conference to attend and felt Iowa is on the right track. They attended
26 different break-out sessions and felt they were able to talk to a lot to the right people
27 about what they were able to do in helping the Board to prepare for the STEM
28 endorsements.

29
30 Board Operating Guidelines: Bev Smith will be calling for the Board Operating
31 Guidelines Committee to meet in the near future to discuss revisions and bring those
32 suggestions before the Board.

1 Legislative Update: Beth Myers provided the Board with an update.

2

3 Board Calendar for FY 13: Carol Trueg moved, with a second by Tammy Duehr, to
4 approve the Board Meeting Calendar for FY 13. **MOTION CARRIED UNANIMOUSLY.**

5

6 Committee Assignments for FY 13: Bev Smith made the following committee
7 assignments for FY 13:

8

9 **Executive Committee**

10 Bev Smith
11 Laura Stevens
12 Carol Trueg
13 Jason Glass
14 Duane Magee, Executive Director

Professional Practices Committee

Julio Almanza
Tammy Duehr
Marianne Mickelson
Oscar Ortiz
Duane Magee, Executive Director
Beth Myers, Attorney/Investigator
Jim McNellis, Investigator
Julie Bussanmas, Assistant Attorney General

16 **Board Operating Guidelines**

17 Larry Hill
18 Merle Johnson
19 Mary K. Overholtzer
20 Bev Smith
21 Richard Wortmann

22

23 UNI Request: UNI is seeking permission to implement the Iowa International Teacher
24 Licensure Program (IITLP), which would be made available to teachers at US
25 regionally-accredited American and International schools. The proposed IITLP would
26 fully conform to the requirements of the same statutes and rules, and would be
27 identical to Iowa Teacher Intern Licensure Pathway (ITILIP) with a few exceptions. As
28 the BoEE representative for the ITILIP program, Joanne Tubbs, provided an analysis of
29 the request. It was recommended that the proposed Iowa International Teacher
30 Licensure Program develop its own independent program for consideration including
31 curriculum exhibits and program approval from the DE. Dr. Maurer will contact UNI
32 and have them return the request with modifications and further discussion by the
33 Board.

34

35 Comments by Dr. Glass:

36 Iowa was not approved for the No Child Left Behind waiver. The DE has been in
37 negotiations with the U.S. Department of Education since February regarding this
38 issue.

1 Emerging from the education reform legislation from this past session was that the
2 Governor's Office was given authority to appoint the BoEE Executive Director. The
3 Governor's Office will make the announcement the first working day in July. The
4 determination of the salary, however, was left for the Board to determine. Dr. Glass
5 disseminated the candidate's resume for their information. The newly appointed
6 Executive Director is Duane Magee and he is currently Assistant Superintendent of
7 Human Resources in Waukee. Dr. Glass moved, with a second by Carol Trueg, that
8 the Board set the annual salary for the incoming BoEE Executive Director at \$102,000
9 annually conditional on the Governor's appointment of Duane Magee to the position
10 and Mr. Magee's acceptance of the position. **MOTION CARRIED UNANIMOUSLY.**

11

12 The Board closed the meeting by extending their appreciation and thanks to Dr.
13 Maurer for his service, support and what he has contributed to education for students
14 and the practitioners in the State of Iowa. Dr. Maurer stated his appreciation and
15 gratitude for the past 7 ½ years with the BoEE and wished the Board and Dr. Glass
16 well on their new journey.

17

18 There being no further business, Bev Smith asked for a motion to adjourn the
19 meeting. Laura Steven moved, with a second by Oscar Ortiz to adjourn the meeting.
20 **MOTION CARRIED UNANIMOUSLY.** The meeting was adjourned at 1:20 p.m.

21

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MEMO

Date: August 10, 2012

To: Board Members

From: Duane T. Magee, Executive Director

RE: IAC 282 Chapter 19.7(1) Renewal of Administrator Licenses – Notice

This cleans up some language to make the rule's meaning clearer and changes the term "will" to "may". The last line is no longer needed as the date has sunset.

282—19.7 (272) Renewal of administrator licenses.

19.7(1) Each applicant for renewal of an administrator license shall have completed the evaluator endorsement requirements. A waiver of this requirement may apply if a person submits appropriate documentation of either of the following:

- a.* A person is engaged in active duty in the military service of this state or of the United States.
- b.* A person is practicing as a licensed professional educator outside this state.

19.7(2) Extension of an administrator license:

- a.* ~~Will~~ May be granted to an applicant who has not completed the new evaluator renewal training course before the expiration date on the applicant's license; and
- b.* ~~Will~~ May be granted for a one-year period. ~~;~~ and
- c.* ~~Will not be issued, pursuant to this subrule, on or after July 1, 2008.~~

I recommend that the proposed changes to IAC 282 Chapter 19.7(1) Renewal of Administrator Licenses be filed under Notice of Intended Action.

MEMO

Date: August 10, 2012

To: Board Members

From: Duane T. Magee, Executive Director

RE: Amend IAC 282 Chapter 13.28 (17) Science

We are proposing three rules for science based on input from the field and issues generated by BEDS.

There are four basic actions in the following document. First the General Science endorsement is replaced with a Unified science rule with more specifics in the courses taken for this endorsement. The Physical Science 5-12 endorsement is eliminated and the All Science I 5-8 endorsement is eliminated. There are two options to pick from for the All Science 9-12 endorsement. The Board should direct the staff which of the last two endorsements they would prefer. The committee of science educators was undecided on which option was better.

I recommend that the proposed changes to IAC 282 Chapter 13.28(17) Science be filed under Notice of Intended Action.

13.28(17) Science.

a. Science—basic. K-8.

(1) Required coursework. Completion of at least 24 semester hours in science to include 12 hours in physical sciences, 6 hours in biology, and 6 hours in earth/space sciences.

(2) Competencies.

1. Understand the nature of scientific inquiry, its central role in science, and how to use the skills and processes of scientific inquiry.
2. Understand the fundamental facts and concepts in major science disciplines.
3. Be able to make conceptual connections within and across science disciplines, as well as to mathematics, technology, and other school subjects.
4. Be able to use scientific understanding when dealing with personal and societal issues.

b. Biological science. 5-12.

Completion of 24 semester hours in biological science or 30 semester hours in the broad area of science to include 15 semester hours in biological science.

c. Chemistry. 5-12.

Completion of 24 semester hours in chemistry or 30 semester hours in the broad area of science to include 15 semester hours in chemistry.

d. Earth science. 5-12.

Completion of 24 semester hours in earth science or 30 semester hours in the broad area of science to include 15 semester hours in earth science.

e. General science. 5-12. Unified Science 5-12.

~~Completion of 24 semester hours in science to include coursework in biological science, chemistry, and physics.~~

(1) Complete 24 semester hours of credit in science which includes the following:

1. Six semester hours of credit in earth and space science which includes the following essential concepts and skills:

- Understand and apply knowledge of energy in the earth system
- Understand and apply knowledge of geochemical cycles

2. Six semester hours of credit in life science/biological science which includes the following essential concepts and skills:

- Understand and apply knowledge of the cell
- Understand and apply knowledge of the molecular basis of heredity
- Understand and apply knowledge of the interdependence of organisms
- Understand and apply knowledge of matter, energy, and organization in living systems
- Understand and apply knowledge of the behavior of organisms

3. Six semester hours of credit in physics/physical science which includes the following essential concepts and skills

- Understand and apply knowledge of the structure of atoms
 - Understand and apply knowledge of the structure and properties of matter
 - Understand and apply knowledge of motions and forces
 - Understands and applies knowledge of interactions of energy and matter
4. Six semester hours of credit in chemistry which includes the following essential concepts and skills:
- Understand and apply knowledge of chemical reactions
 - Design and conduct scientific investigations

f. Physical science. 5-12.

~~Completion of 24 semester hours in physical sciences to include coursework in physics, chemistry, and earth science.~~

g. Physics.

(1) 5-12. Completion of 24 semester hours in physics or 30 semester hours in the broad area of science to include 15 semester hours in physics.

(2) For holders of the mathematics 5-12 endorsement, completion of:

1. 12 credits of physics to include coursework in mechanics, electricity, and magnetism; and
2. A methods class that includes inquiry-based instruction, resource management, and laboratory safety.

(3) For holders of the chemistry 5-12 endorsement, completion of 12 credits of physics to include coursework in mechanics, electricity, and magnetism.

h. All science I. 5-8.

~~The holder of this endorsement must also hold the middle school endorsement listed under rule 282—13.27(272).~~

~~(1) Required coursework. Completion of at least 24 semester hours in science to include 6 hours in chemistry, 6 hours in physics or physical sciences, 6 hours in biology, and 6 hours in the earth/space sciences.~~

~~(2) Competencies.~~

- ~~1. Understand the nature of scientific inquiry, its central role in science, and how to use the skills and processes of scientific inquiry.~~
- ~~2. Understand the fundamental facts and concepts in major science disciplines.~~
- ~~3. Be able to make conceptual connections within and across science disciplines, as well as to mathematics, technology, and other school subjects.~~
- ~~4. Be able to use scientific understanding when dealing with personal and societal issues.~~

i. All science II. 95-12.

(1) Required coursework.

~~1. Completion of one of the following endorsement areas listed under subrule 13.28(17): biological science 5-12 or chemistry 5-12 or earth science 5-12 or physics 5-12.~~

~~2. Completion of at least 12 hours in each of the other three endorsement areas. See Options 1 and 2 on following page~~

(2) Pedagogy Competencies.

1. Understand the nature of scientific inquiry, its central role in science, and how to use the skills and processes of scientific inquiry.
2. Understand the fundamental facts and concepts in major science disciplines.
3. Be able to make conceptual connections within and across science disciplines, as well as to mathematics, technology, and other school subjects.

4. Be able to use scientific understanding when dealing with personal and societal issues.

Options to decide

Option 1

i. All Science 9-12

(1) Complete 36 semester hours of credit in science which includes the following:

1. 9 semester hours of credit in earth and space science which includes the following essential concepts and skills:
 - Understand and apply knowledge of energy in the earth system
 - Understand and apply knowledge of geochemical cycles
 - Understand and apply knowledge of the origin and evolution of the earth system
 - Understand and apply knowledge of the origin and evolution of the universe
2. 9 semester hours of credit in life science/biological science which includes the following essential concepts and skills:
 - Understand and apply knowledge of the cell
 - Understand and apply knowledge of the molecular basis of heredity
 - Understand and apply knowledge of the interdependence of organisms
 - Understand and apply knowledge of matter, energy, and organization in living systems
 - Understand and apply knowledge of the behavior of organisms
 - Understand and apply knowledge of biological evolution
3. 9 semester hours of credit in physics/physical science which includes the following essential concepts and skills
 - Understand and apply knowledge of the structure of atoms
 - Understand and apply knowledge of the structure and properties of matter
 - Understand and apply knowledge of motions and forces
 - Understands and applies knowledge of interactions of energy and matter
 - Understands and applies knowledge of conservation of energy and increase in disorder
4. 9 semester hours of credit in chemistry which includes the following essential concepts and skills:
 - Understand and apply knowledge of chemical reactions
 - Design and conduct scientific investigations

Option 2

i. All Science 9-12.

(1) Hold an endorsement in biology, chemistry, physics or earth science. Complete the essential concepts and skills in the other content areas listed below.

1. 9 semester hours of credit in earth and space science which includes the following essential concepts and skills:

- Understand and apply knowledge of energy in the earth system
- Understand and apply knowledge of geochemical cycles
- Understand and apply knowledge of the origin and evolution of the earth system
- Understand and apply knowledge of the origin and evolution of the universe

2. 9 semester hours of credit in life science/biological science which includes the following essential concepts and skills:

- Understand and apply knowledge of the cell
- Understand and apply knowledge of the molecular basis of heredity
- Understand and apply knowledge of the interdependence of organisms
- Understand and apply knowledge of matter, energy, and organization in living systems
- Understand and apply knowledge of the behavior of organisms
- Understand and apply knowledge of biological evolution

3. 9 semester hours of credit in physics/physical science which includes the following essential concepts and skills

- Understand and apply knowledge of the structure of atoms
- Understand and apply knowledge of the structure and properties of matter
- Understand and apply knowledge of motions and forces
- Understands and applies knowledge of interactions of energy and matter
- Understands and applies knowledge of conservation of energy and increase in disorder

4. 9 semester hours of credit in chemistry which includes the following essential concepts and skills:

- Understand and apply knowledge of chemical reactions
- Design and conduct scientific investigations

MEMO

Date: August 10, 2012

To: Board Members

From: Duane T. Magee, Executive Director

RE: Amend IAC 282 Chapter 18 Issuance of Administrator Licenses and Endorsements - Discussion

We are proposing three rule changes to Chapter 18 for Administrators. The reason for the proposed changes to these rules arises out of various situations. The first rule change is proposed because not every out of state applicant from out of state is a first time administrator. The changes to rule 18.7 are to address the inconsistency of rules between an administrator exchange license and a Class A license of administrators. The last rule is added because when the rules were reorganized several years ago the Class E license for administrators was mistakenly left out.

282—18.6(272)

Specific requirements for an administrator prepared out of state. An applicant seeking Iowa licensure who completes an administrator preparation program from a recognized non-Iowa institution shall verify the requirements of rules 282—18.1(272) and 282—18.4(1) and 18.4(2)“a” through c” and “e” through “g” through traditional course-based preparation program and transcript review. A recognized non-Iowa administrator preparation institution is one that is state-approved and is accredited by the regional accrediting agency for the territory in which the institution is located.

18.6(1) Specific requirements. A one-year nonrenewable administrator exchange license may be issued to an individual who completes the requirements in paragraphs 18.4(2)“a” through “c” and “f” and satisfies the following:

- a. Has completed a state-approved, regionally accredited administrator preparation program in a college or university approved by the state board of education or the state licensing agency in the individual’s preparation state; and
- b. Has the recommendation for the specific license and endorsement(s) from the designated recommending official at the recognized non-Iowa institution where the preparation was completed; and
- c. Holds and submits a copy of a valid regular administrator certificate or license in the state in which the preparation was completed, exclusive of a temporary, emergency or substitute license or certificate; and
- d. Meets the experience requirements for the administrator endorsement(s). Verified successful completion of three years of full-time teaching experience in other states, on a valid license, shall be considered equivalent experience necessary for the principal endorsement. Verified successful completion of six years of full-time teaching and

administrative experience in other states, on a valid license, shall be considered equivalent experience for the superintendent endorsement provided that at least three years were as a teacher and at least three years were as a building principal or other PK-12 districtwide administrator; and

e. Is not subject to any pending disciplinary proceedings in any state; and

f. Complies with all requirements with regard to application processes and payment of licensure fees.

282—18.7(272)

Specific requirements for a Class A license.

18.7(1)A nonrenewable Class A administrator exchange license valid for one year may be issued to an applicant who has completed an administrator preparation program under any one of the following conditions:

a.18.7(1)

Professional core requirements.

The individual has not completed all of the required courses in the professional core, 282—paragraphs 13.18(4)“a” through “j.”

b.18.7(2)

Human relations component.

The individual has not completed an approved human relations component.

c.18.7(3)

Regular administrator certificate or license in the state in which the preparation was completed.

The individual has applied for a regular administrator certificate or license in the state in which the administrator preparation was completed but has not received it yet.

~~*Based on an expired Iowa certificate or license, exclusive of a Class A or Class B license.*~~

~~The holder of an expired license, exclusive of a Class A or Class B license, shall be eligible to receive a Class A license upon application. This license shall be endorsed for the type of service authorized by the expired license on which it is based.~~

d.18.7(4)

Based on evaluator requirement.

The applicant has not completed the approved evaluator training requirement.

18.7(2) A nonrenewable Class A license valid for one year may be issued to an applicant based on an expired Iowa professional administrator license.

a. The holder of an expired professional administrator license shall be eligible to receive a Class A license upon application. This license shall be endorsed for the type of service authorized by the expired license on which it is based.

b. Renewal.

The holder of an expired administrator license who is currently under contract with an Iowa educational unit (area education agency/local education agency/local school district) and who does not meet the renewal requirements for the administrator license held shall be required to secure the signature of the superintendent or designee before the license will be issued. If the superintendent does not meet the renewal requirements, the

superintendent shall be required to secure the signature of the school board president before the license will be issued.

18.7(3)Authorization.

Each Class A license shall be limited to the area(s) and level(s) of administration as determined by an analysis of the application, the transcripts, and the license or certificate held in the state in which the basic preparation for the administrator license was completed.

18.7(6)(4)

Conversion.

Each applicant receiving the one-year Class A license must complete any identified licensure deficiencies in order to be eligible for an initial administrator or professional admini

MEMO

Date: August 10, 2012

To: Board Members

From: Duane T. Magee, Executive Director

RE: Amend IAC 282 Chapter 22.5 Preliminary Native Language Teaching Authorization - Discussion

The Board moved rules forward in 2011 that were similar to these rules. Those rules were tabled at a request of the legislature because the belief was that the education reform legislation would include alternative licensure. There was no alternative licensure that became law from the 2012 legislative session. The language below mirrors the career and technical license language and is a pathway for native speakers to teach. There continue to be many calls from the field in favor of an option for schools to hire native speakers.

282-22.5(272) Preliminary Native Language Teaching Authorization.

22.5(1) Authorization. The Preliminary Native Language Teaching Authorization is provided to noneducators entering the education profession to teach the applicant's native language as a foreign language in grades K-6 or grades 7-12.

22.5(2) Application process. Any person interested in the Preliminary Native Language Teaching Authorization shall submit the application to the board of educational examiners for an evaluation. Application materials are available from the office of the board of educational examiners, online at <http://www.boee.iowa.gov/>

22.5(3) Requirements.

- a. The applicant has completed a baccalaureate degree.
- b. Iowa division of criminal investigation background check. Applicants must have successfully completed an Iowa division of criminal investigation background check. The background check fee will be assessed to the applicant.
- c. National criminal history background check. Applicants must have successfully completed a national criminal history background check. The background check fee will be assessed to the applicant.
- d. The applicant must have the recommendation from a school district administrator verifying that the school district wishes to hire the applicant. The school district administrator must verify a diligent search was completed to hire a fully licensed teacher for this position.
- e. During the term of the authorization, the applicant must complete Board approved training in the following:
 - (1) Methods and techniques of teaching. Develop skills to use a variety of learning strategies that encourage students' development of critical thinking,

problem solving, and performance skills. The methods course must include specific methods and techniques of teaching a foreign language and must be appropriate for the level of endorsement.

(2)Curriculum development. Develop an understanding of how students differ in their approaches to learning and create learning opportunities that are equitable and adaptable to diverse learners.

(3)Measurement and evaluation of programs and students. Develop skills to use a variety of authentic assessments to measure student progress.

(4)Classroom management. Develop an understanding of individual and group motivation and behavior which creates a learning environment that encourages positive social interactions, active engagement in learning, and self-motivation.

(5)Code of ethics. Develop an understanding of how to foster relationships with parents, school colleagues, and organizations in the larger community to support student's learning and development and become aware of the Board's rules of Professional Practice and Code of Ethics.

(6)Diversity training for educators. Develop understanding and sensitivity of the values, beliefs, lifestyles and attitudes of individuals and the diverse groups found in a pluralistic society including preparation that contributes to the education of individuals with disabilities and the gifted and talented.

f. The applicant must be assigned a mentor by the hiring school district. The mentor must have four years of teaching experience in a related subject area.

g. *Assessment of native language.* The applicant must meet the proficiency requirement:

Proficiency in conversation and composition in the native language as demonstrated through the Board approved test for the foreign language in conversation and composition which aligns with the approved test for program approval through the Iowa Department of Education. The cut score may not be waived by the Board.

22.5(4)*Validity.* This authorization is valid for three years. No Class B licenses may be issued to applicants holding the Preliminary Native Language Teaching Authorization. No additional endorsement areas may be added unless the requirements in 25.5(3) are met.

22.5(5). *Renewal.* The authorization is nonrenewable.

22.5(6) Conversion. The Preliminary Native Language Teaching Authorization may be converted to Native Language Teaching Authorization. The applicant must provide official transcripts verifying the completion of the course work required in 22.5(3)e.

22.5(6) *Revocation and suspension.* Criteria of professional practice and rules of the board of educational examiners shall be applicable to the holders of the Preliminary Native Language Teaching Authorization. A complaint may be filed against the teacher and administrator of a school district that hires this applicant to teach without the valid authorization.

22.5(7) *Approval of courses.* Each institution of higher education, private college or university, community college or area education agency wishing to offer the training for the Preliminary Native Language Teaching Authorization must submit course descriptions for each offering to the board of educational examiners for approval. After initial approval, any changes by agencies or institutions in course offerings shall be filed with the board of educational examiners.